

DR-4255-TX Declared

February 09, 2016

Incident Period: December 26, 2015 to January 21, 2016



FEMA Public Assistance

Kickoff Meeting

KICK-OFF MEETING OUTLINE __ DR 4355 TX

Tom Deason

Public Assistance Crew Leader

FEMA Cell: 202-304-6622

Email: Charles.deason@fema.dhs.gov

Introductions: Public Assistance Crew Leader (PACL), pg. 92

Incident Period: December 26, 2015 to January 21, 2016 **Declaration Date:** February 9, 2016
Severe Storms, Tornadoes, Straight-line Winds, and Flooding.

Cost Share for Eligible Damages: FEMA 75%, Applicant 25%

Minimum Small Project: >\$3,050. **Large Projects:** >\$121,800.

NOTE: The New Public Assistance Program and Policy Guide are in effect for DR 4255 and the pages referenced in this KOM agenda are obsolete.

Page numbers for the following Subjects refer to policy within the FEMA Public Assistance Guide #322, June 2007, available on-line through the fema.gov website.

Eligibility, pas. 9-56

Eligible Applicant: State and Local governments, Private Non-profit, Indian tribes.

Eligible Costs: Must be reasonable and necessary to accomplish the eligible work, comply with Federal, State, and local requirements for procurement, and do not include (or are reduced by) insurance proceeds, salvage values, and other credits.

Eligible Facility: Must be the responsibility of an eligible applicant; be located in a designated disaster area; not be under the specific authority of another Federal agency, and be in active use at the time of the disaster.

Eligible Work: It must be required as a result of the declared event. It must be within the designated disaster area, and it must be the legal responsibility of an eligible applicant.

Categories of work, pg. 66

A - Debris removal, pgs. 67-71. Eliminate an immediate threat to lives, public health and safety, eliminate immediate threats of significant damages to improved public or private property, and ensure the economic recovery of the affected community.

B - Emergency Protective Measures, pgs. 71 - 78. Actions taken by applicants before, during, and after a disaster to save lives, protect public health and safety, and to prevent damage to improved public and private property. Emergency protective measures also include emergency communications, emergency access, and emergency public transportation.

C - Roads and Bridges, pgs. 79 - 82. Paved, gravel, and dirt roads are eligible for repair or replacement, unless they are part of the Federal-Aid Roads System.

D - Water Control Facilities, pg. 82. Water control facilities are those built for channel alignment, recreation, navigation, fish and wildlife habitat, interior drainage, irrigation, erosion prevention, and flood control.

E - Buildings and Equipment, pgs. 83 - 85. Buildings, including contents and interior systems such as electrical work, are eligible for repair or replacement. In addition to contents such as furnishings, FEMA will pay for the replacement of pre-disaster quantities of consumable supplies and inventory, removal of debris, along with cleaning and painting. If an insurance policy applies to a building, and/or equipment, FEMA must take that policy into account before providing funds for

restoration of the building. Equipment, including vehicles, may be eligible for repair or replacement when damaged as a result of the declared event.

F - Utilities, pg. 85. Utilities include water treatment plants and delivery systems, power generation and distribution facilities, including generators, substations, and power lines, sewer collection systems and treatment plants.

G - Parks & Recreational Facilities, pgs. 86 - 87. This includes roads, buildings, and utilities within those areas of a Park and Recreation area. Additional recreational features, such as playground equipment, ball fields, swimming pools, tennis courts, boat docks and ramps, piers, and golf courses are also eligible.

Labor, Equipment & Material Rates

Eligible Labor for Temporary Work, pas. 43 - 44.

Labor rates can include actual wages paid, plus fringe benefits paid or credited to personnel. For emergency work, (Category B) only overtime labor is eligible for permanent or reassigned

employees. Both regular time and overtime labor are eligible for temporary employees hired to perform emergency work.

RECOVERY POLICY 9525.7: Labor Costs - Emergency Work

The current policy restricts reimbursement of labor costs to 16 hours for personnel performing emergency work, with exception of only two days up to 24 hours. It also states that the hours must be for actual time worked and that "stand-by" time is ineligible. It allows prepositioning costs, for FMAG specifically, if the resources are used in the performance of eligible work.

The revised policy allows more than 16 hours when supported and determined reasonable, allows "stand-by" time in certain scenarios, and allows prepositioning costs under PA.

For Category A, Debris Removal: Regular Time may be eligible.

Fringe Benefits, pg. 45.

Fringe benefits may include a percentage of actual wages paid for such things as vacation, holiday, insurance, retirement, unemployment, social security, and worker's compensation. The fringe benefit rates for regular and overtime are different.

Equipment Rates, pg. 48.

These rates typically include operation, insurance, depreciation, and maintenance, but do not include operator labor. FEMA recognizes: FEMA Equipment Rates, State Rates, (approved under State guidelines), and Local Rates. (Rates developed by local government can be used in conjunction with FEMA rates whereby the lesser of the two rates is used. Equipment standby time and idle time are not eligible.

Materials, pg. 48.

The cost of materials may come from purchases, or applicant's stock. Actual costs should be quantified from invoices, applicant's historical data or by contacting area vendors.

Eligible Labor for Permanent Work, pgs. 42 - 45.

Labor rates can include actual wages paid, plus fringe benefits paid or credited to personnel. For permanent work, both regular time and overtime are eligible for all employees.

Permanent Work, pas. 79 - 87.

Permanent work refers to any activity that must be performed to restore a damaged facility, from minor repairs to complete replacement.

Hazard Mitigation, pgs. 124-127.

Section 404 - Any sustained action taken to reduce or eliminate long-term risk to people and property from natural hazards and their effects. This program is not under the jurisdiction of the Public Assistance Program, but is administered by the State.

Section 406 - Is a funding source for cost-effective measures that would reduce or eliminate the threat of future damage to a facility damaged during the disaster. The measures must apply only to the damaged elements of a facility rather than to other, undamaged parts of the facility or to the entire system.

Contracts, pas. 51 - S3.

Contracts must be of reasonable cost, competitively bid, and must comply with Federal, State, and local procurement standards. FEMA finds four methods of procurement acceptable:

Small purchase procedures
Sealed bids Competitive
proposals Non-competitive
proposals

FEMA provides reimbursement for three types of contracts:

Lump sum
Unit price
Cost, plus fixed fee

Small Projects, DO. 95.

The cost of a small project is a minimum of \$3,050 and below the Large Project threshold of \$121,800 for DR-4255-TX.

Large Projects, no. 95.

Large projects are projects with a cost over the Small Project threshold. Large projects are funded using a final accounting of actual costs.

Time Frame to Complete Recovery Efforts, DO. 138.

Emergency Work (A & B) - 6 months
Permanent Work (C - G) -18 months

Time extensions may be requested through the grantee, if extenuating circumstances or unusual project conditions exist.

Documentation for Completed Work

Labor records, Equipment logs, Material invoices, Equipment rental invoices, copies of contracts, etc.

Maintaining Applicant Files

Keep all original documents. Only provide copies to FEMA.
Maintain files for three years from State closeout. Possibility of Audits, pgs. 141 -142.

Development of "Work to be Completed" costs

Use FEMA Cost Codes or other commercial estimating guides.



FEDERAL EMERGENCY MANAGEMENT AGENCY ENVIRONMENTAL CONSIDERATIONS GREENSHEET FEMA 4255-DR-TX



Environmental & Historic Preservation for Disaster

This "Greensheet" provides you with guidance on the agency's environmental and historic preservation review process. If you are seeking funding for disaster recovery from FEMA, please read this carefully.

As is the case with all federal funding, certain requirements related to the environment and historic preservation must be fulfilled. This brochure is provided to help you better understand these factors that must be considered as you begin to apply for Federal Emergency Management Agency (FEMA) funding.

The information and assistance described here will help avoid any undue environmental and historic

preservation roadblocks or funding delays.

The most important message that we can convey is that we are available to help you with all environmental requirements throughout the application process.

Please identify any potential environmental or historic preservation concerns and discuss with our staff as soon as possible. This will help us address any issues and expedite funding.

As the Region 6 Regional Environmental Officer, I pledge to assist you in understanding and complying with all federal and state environmental requirements.

The FEMA environmental staff is available to answer your questions and to direct you to other resources needed to ensure that all environmental considerations are explored for FEMA funded projects.

We look forward to working with you.

Sincerely,

Kevin Jaynes
Regional Environmental Officer
FEMA Region 6
Kevin.Jaynes@fema.dhs.gov

Environmental Laws and Project Requirements

The National Environmental Policy Act (NEPA) directs federal agencies to consider the environmental effects of actions they are funding. There are numerous environmental and historic preservation laws that may come into play when repairing disaster damaged infrastructure.

This brochure is not intended to be inclusive of all possible applicable laws, but those routinely encountered in disaster recovery.

Some projects will require consultation with appropriate State, Federal and/or Tribal regulatory entities prior to approval of funding and initiation of construction.

Failure to comply with all applicable Federal, State and local environmental laws could jeopardize or delay potential funding.



Some of the Federal Laws that may affect FEMA funding

- National Environmental Policy Act (NEPA)
- National Historic Preservation Act (NHPA)
- Clean Water Act (CWA)
- Endangered Species Act (ESA)
- Clean Air Act (CAA)
- EO 11988 Floodplain Management
- EO 11990 Wetlands Protection
- EO 12898 Environmental Justice

Some projects may proceed without detailed environmental review

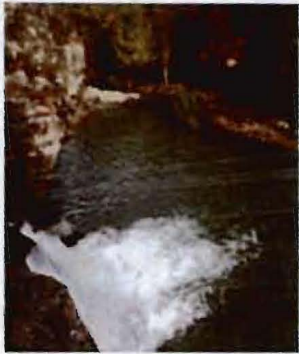
- Emergency protective measures to immediately protect lives and property
- Debris removal and disposal to appropriate permitted landfill
- Repairs to pre-disaster condition or temporary repairs (under 45 years old)

Some projects may require a review & consultation

- Debris disposal (to a site other than a licensed landfill)
- Where the footprint is different than pre-disaster conditions
- Involving hazard mitigation
- Involving threatened or endangered species, wetlands or floodplains
- Improved or alternate projects
- Other projects where the scope of work has changed

ENVIRONMENTAL CONSIDERATIONS GREENSHEET

FEMA 4255-DR-TX



Waterways, Including Culverts and Bridges

The Clean Water Act (CWA) Section 404 and Section 10 of the Rivers and Harbors Act of 1899 may apply to actions proposed in or adjacent to waters of the US, including wetlands. This includes any part of the surface water tributary system (natural waters including small streams, lakes, and wetlands) as well as isolated man-made waters.

The US Army Corps of Engineers (USACE) administers both laws. For any project involving work in a waterway (proposed or completed), the applicant must notify the USACE.

Obtaining permits, prior to construction, is the responsibility of the project applicant.

See page 12 for USACE permit form; page 4 for contacts and page 13 for the USACE Regulatory Boundaries Map.

The following activities in waters of the US often trigger the need for permits:

- Construction and/or demolition
- Dredging and filling
- In-stream debris removal
- Bridge, culvert and dam repair or replacement
- Stream bank repairs or stabilization, including retaining walls
- Utility replacement



Floodplains

FEMA reviews all projects that take place in the floodplain as required by Executive Order 11988. This could require the "8-Step" process, which considers and evaluates alternatives and includes public review.

Project approvals and permits are often needed from the local floodplain administrator for work in the floodplain. See page 4 for contact information.

Some projects are exempt from floodplain review, including debris removal (staging requires local floodplain administrator approval) and repairs or replacements when the cost is under \$5,000.

Wetlands

Similar to floodplains, an "8-Step" process is usually required whenever a proposed project will cause any modification to a wetland.

Project approvals and permits are often needed from the USACE. See page 4 for contact information.

Debris should never be stored in a wetland, **even temporarily**. Debris removal and work involving wetlands should be coordinated with the USACE and the US Fish and Wildlife Service (USFWS). See page 14 for the Ecological Services Field Offices Areas of Responsibility Map.



Whooping Crane
(Grus Americana)

Threatened and Endangered Species

Under Section 7 of the Endangered Species Act, FEMA must consult with the USFWS when FEMA-funded projects have the potential to affect a threatened or endangered species or the habitat of a protected species. Projects that have the potential to impact threatened or endangered species must be coordinated and impacts avoided. If your project occurs within a natural area or a streambed, your potential to adversely affect endangered species greatly increases. Be sure to alert your FEMA project specialist of projects in close proximity to these areas. The consultation must be done **before** work on a project is begun. See page 4 for contact information.

For a full listing of current Texas threatened and endangered species, see the website listed for the US Fish and Wildlife Service:

http://www.fws.gov/southwest/es/EndangeredSpecies_Main.html

ENVIRONMENTAL CONSIDERATIONS GREENSHEET

FEMA 4255-DR-TX

Historic Preservation and Tribal Relations

FEMA is required by Section 106 of the National Historic Preservation Act to take into account the impacts of its activities (including demolition, repair and reconstruction) on historic properties before work begins. Any building or structure **45 years or older** may be eligible for the National Register of Historic Places. These structures must be reviewed by FEMA in conjunction with the Texas Historical Commission (THC), who serves as the State Historic Preservation Office (SHPO) for the State of Texas.

Archaeological resources also require special attention. Any proposed project which impacts a recorded archeological site; (e.g. relocating a utility, road realignment, a material borrow area for construction or preparation of debris staging, stockpiling or burning sites); must be reviewed by FEMA in conjunction with THC and/or

interested Tribal stakeholders for archeological concerns prior to work.

Ground disturbing activities, including "return to pre-disaster" within a Right of Way (ROW), can still have the potential to affect archaeological resources.

Land that has been plowed or used for agriculture is not considered previously disturbed and must be evaluated. It is important to involve the FEMA Environmental & Historic Preservation team early in the process if historic properties are involved.



Civilian Conservation Corps-era damaged dam

Debris Disposal and Hazardous Materials

For debris disposal, staging, processing and burning activities within the State of Texas, both the Texas Commission on Environmental Quality (TCEQ) and THC must approve the temporary and/or permanent storage of debris outside of a certified or properly licensed landfill. Applicants are required to follow the TCEQ Regulatory Guidance RG-518, "Managing Debris from Declared Disaster."

Applicants are required to complete the "Request for Approval of Temporary Debris Management Site" form (pages 5-8) and submit to TCEQ. See page 4 for contact information. In addition, Applicants are required to complete the "Disposal Site Evaluation and Registry" form (page 11) and submit to THC. See page 4 for contact information.

No contact, approval or permits are needed to take any debris to a certified landfill, however

the landfill location & permit number should be included in the project worksheet.

Debris burning is governed by TCEQ as well as the local county. Debris burning requests must also be approved by the county judge.

A copy of the approved TCEQ form & County approval must be submitted to the Project Specialist to be included with the project worksheet.

If a proposed disposal, staging or burning site is within a delineated critical habitat of any federally protected species, approval for the proposed activity must be obtained from the U.S. Fish and Wildlife Service prior to using the site.

Asbestos accreditation and disposal approvals may be needed for building demolition. For these situations, an applicant should contact the Texas Department of State Health Services.



Other Considerations



Hazard mitigation projects reduce the threat of future damages. Retrofitting for wind damage or elevating for flood protection are examples. All hazard mitigation projects will be subject to a thorough review by FEMA as they usually involve ground disturbance or alter a project's footprint.



Projects involving **any ground disturbance** outside previously disturbed footprint, even if within the right-of-way (including facility realignment, borrow areas, utility burial, utility pole replacement, access roads, etc.) may require archaeological review prior to construction.



Environmental Justice Executive Order 12898 was created to minimize negative health or environmental impacts on minority and low-income populations. All projects are examined to avoid these impacts. FEMA will not exclude any persons and populations from participating in benefits because of race, color, or national origin.

ENVIRONMENTAL CONSIDERATIONS GREENSHEET

FEMA 4255-DR-TX

CONTACTS

FEMA Regional Office

Environmental and Historic Preservation (EHP)
Kevin Jaynes
Regional Environmental Officer
Office: 940-383-7224
kevin.jaynes@fema.dhs.gov

Joint Field Office

Environmental and Historic Preservation (EHP)
LaToya Leger
EHP Advisor
Cell: 940-703-9058
latoya.leger@fema.dhs.gov

Texas Division of Emergency Management

State Public Assistance
John Kincer-Section Administrator
John.kincer@dps.texas.gov
512-462-6174
512-221-8653 (c)

Hazard Mitigation
Mitchell Osburn-Section Administrator
Mitchell.Osburn@dps.texas.gov
512-377-0043
512-915-4195

Debris Burning, Staging or Disposal

Texas Commission on Environmental Quality (TCEQ)
See pages 9 & 10

Hazardous Materials

Texas Commission on Environmental Quality (TCEQ)
See pages 9 & 10

Archaeological Sites and Ground Disturbance

Texas Historical Commission
Bill Martin
Phone: 512-463-5867
Fax: 512-463-8927
bill.martin@thc.state.tx.us

Historic Structures

Texas Historical Commission
Justin Kockritz
Phone: 512-936-7403 Fax:
512-463-8927
justin.kockritz@thc.state.tx.us

Threatened & Endangered Species and Wetlands

United States Fish and Wildlife Service (USFWS)

Ecological Services Field Offices
Debra Bills
Field Supervisor
Arlington, TX
Phone: 817-277-1100
Fax: 817-277-1129
debra_bills@fws.gov

Dawn Gardiner
Assistant Field Supervisor
c/o Texas A&M Corpus Christi
Phone: 361-994-9005
Fax: 361-994-8262
dawn_gardiner@fws.gov

Adam Zerrenner
Field Supervisor
Austin, TX
Phone: 512-490-0057
Fax: 512-490-0974
adam_zerrenner@fws.gov

Chuck Ardizzone
Field Supervisor
Texas Coastal ESFO
Houston, TX
Phone: 281-286-8282
Fax: 281-488-5882
chuck_ardizzone@fws.gov

Ron Brinkley
Environmental Contaminants
Clear Lake, TX
Phone: 281-286-8282
Fax: 281-488-5882
ron_brinkley@fws.gov

Waterways and Wetlands US Army Corps of Engineers

Little Rock District
Regulatory Branch, CESWL-RO
Phone: 501-324-5295

Fort Worth District
Regulatory Branch, CESWF-PER-R
Phone: 817-886-1731

Galveston District
Regulatory Branch, CESWG-PE-R
Phone: 409-766-3930

Albuquerque District
Regulatory Office, CESP-RD
Phone: 575-556-9939

Floodplain Management

Michael Segner, CFM
State Floodplain Coordinator
Texas Water Development Board
Desk: 512-463-3509

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ)

REQUEST FOR APPROVAL OF TEMPORARY DEBRIS MANAGEMENT SITE FOR DEBRIS RESULTING FROM DECLARED STATE OR FEDERAL DISASTER

REQUIREMENTS:

- The owner of the property should submit this request to temporarily store debris to the appropriate TCEQ Regional Office: <http://www.tceq.texas.gov/about/directory/region/reglist.html>, with a copy to the TCEQ Central Office. Material stored for longer than the approval period may be considered solid waste and the site may be subject to permitting requirements and Texas Administrative Code (TAC) Chapter 330 rules, including providing financial assurance for the site.
- Requests may be submitted prior to a disaster; however, the owner or operator of the property may not store or process debris on the site until a state or federal declared natural disaster occurs. Once the owner or operator of the property decides to use the site, notice must immediately be made to the local TCEQ Regional Office. **If this request is submitted prior to a declared disaster, the owner/operator must resubmit this form to the TCEQ once a disaster has been declared to confirm the site General Conditions.**
- **IT IS THE RESPONSIBILITY OF THE OWNER/OPERATOR TO MEET ALL GENERAL CONDITIONS AT THE TIME OF USE.** This notice does not allow any activity that creates or contributes to a nuisance condition and only applies to the management of debris generated by a declared natural disaster.

NAME OF DECLARED DISASTER: _____
(To be updated during site activation notification)

REQUESTING AUTHORIZATION FOR A (Check all that apply):

Staging/Stockpiling Site Emergency Burial Site Emergency Burn Site Wood Chipping Site

SITE INFORMATION:

Site Name: _____

Site Address: _____

Location and/or Directions to Site: _____

Nearest City: _____ County: _____

Site Lat/Long (in digital degrees to 5 decimal places): _____

Site Legal Description: _____

SITE OWNERSHIP INFORMATION:

Site Ownership (Check one): Local Government State or Federal Government Private Landowner

Site Owner Name: _____

Site Owner Address: _____

Site Owner Phone: _____ Site Owner E-Mail: _____

Approximate Size of Property: _____

REQUESTOR INFORMATION (If different from property owner):

Requestor Name: _____ Title: _____

Requestor Company Name: _____

Requestor Address: _____ City: _____ Zip Code: _____

Requestor Telephone: _____ Fax: _____ E-mail: _____

Requestor Affiliation to Site: _____

Requestor Contact Person/Project Manager Name (If different): _____

Requestor Contact Person/Project Manager Phone: _____ E-mail: _____

SITE CONTRACTOR INFORMATION:

Site Contractor Name: _____ Company Name: _____

Site Contractor Address: _____

Site Contractor Phone: _____ E-mail: _____

(Applicants Do Not Modify Beyond This Point)

GENERAL CONDITIONS

FOR APPROVAL OF TEMPORARY DEBRIS MANAGEMENT SITES
FOR DEBRIS RESULTING FROM DECLARED STATE OR FEDERAL DISASTER

All Sites:

- Approval is for 90 days from the date of the declared state or federal disaster.
- Notification MUST be made to the local TCEQ Regional Office for your area prior to site use:
<http://www.tceq.texas.gov/about/directory/region/reglist.html>
- Consult with the local TCEQ Regional Office for additional guidance.
- Contact the TCEQ Regional Office for your area for additional approvals or extensions to the approved period.
- You must have local government approval.** Provide written documentation of local government approval.
- Ensure that site is located above the 100-year floodplain, or has an authorization from the local floodplain administrator. (The floodplain map used for locating the site must be from an original Flood Insurance Rate Map prepared by FEMA, a copy of the Flood Prone Area Map prepared by the U.S. Geological Survey or an equivalent constructed map that depicts the limits and elevations of any 100-year floodplain on or adjacent to the proposed site).
- Ensure that site is located outside any known wetlands.
- Ensure that site is located at least ¼ mile from a public or private water supply (surface or ground).
- Ensure that site is a minimum of ¼ mile from any known caves, springs, and streams.
- Debris shall be separated into piles no larger than 4,000 cubic yards.
- If the site will receive any putrescible waste that may attract birds, it must be located at least 5,000 feet from any airport runway used only by piston-engine aircraft, or within 10,000 feet of any airport runway used by turbojet aircraft, except as may be approved by the United States Federal Aviation Administration.
- Any hazardous materials, asbestos, and PCBs must be separated and disposed of appropriately.
- 24-hour control of the site must be maintained to prevent unauthorized disposal at the site.
- Refer to the following FEMA websites for requirements for FEMA reimbursement:
Public Assistance Grant Program: <http://www.fema.gov/government/grant/pa/index.shtm>
Debris Management: http://www.fema.gov/government/grant/pa/debris_main.shtm
- If material is stored for longer than the approved period, it may be considered solid waste and the site may be subject to permitting requirements and TAC Chapter 330 Rules. No debris may be brought to the site prior to a declared disaster. All conditions in this document shall be met at the time of use. TCEQ personnel will be periodically monitoring these sites and any deviation from this approval (without prior authorization) can lead to possible regulatory actions.**

Staging/Stockpiling Sites ONLY:

- Provisions must be in place to separate for proper disposal according to guidance provided by the local TCEQ Regional Office, to ensure that prohibited wastes such as batteries, used oil or oil filters, tires, appliances containing CFCs (such as refrigerators or air conditioners), bulk liquids, PCBs, or industrial hazardous wastes are not shipped to a Municipal Solid Waste (MSW) landfill.
- Items such as electronics, white goods, paints/solvents, plastics, insulated wire, asbestos materials, aerosol or pressurized containers, and other household hazardous wastes should be segregated to ensure proper disposal.

Emergency Burning Sites ONLY:

- Provide written notification to the TCEQ office for your area prior to burning (e-mail notification is acceptable).
- The County Judge MUST have received authorization from TCEQ for the burning of debris.
- Only vegetative debris and clean wood are authorized to be burned (wood that has not been painted, stained, laminated or treated with a preservative such as creosote, metals, pesticides, fungicides or other compounds).

- Provisions must be in place to exclude the burning of putrescible waste, treated wood, tires, electronics, white goods, paints/solvents, plastics, insulated wire, batteries, appliances, asbestos materials, aerosol or pressurized containers, and other household and non-household hazardous waste.
- Burning site should be located at least 300 feet from the nearest property line and other structures.
- Burning is authorized only during daylight hours.
- Materials to be burned should be reasonably dry to prevent excessive smoke.
- If the burning activity causes nuisance conditions or a traffic hazard, the burning activity must be immediately halted.
- No burning activity can occur on a closed landfill.
- Any burn or debris residue will either be disposed of in a landfill which has a current TCEQ permit, used for beneficial use, or buried in the trench at the time of the burn. Residue buried in the trench will have to be deed recorded in accordance with municipal solid waste regulations. Any beneficial use of ash must be approved by the local TCEQ Regional Office for agricultural amendments. Ash cannot be used on soils impacted by salt water.

Vegetative Debris Chipping and Mulching Sites ONLY (for units of local, state or federal government):

- Chipping and mulching of all vegetative debris will be located at least 50 feet from the nearest property line and other structures. Any beneficial use of mulch or wood chips must be approved by the local TCEQ Regional Office for agricultural amendments. Wood chips and mulch cannot be used on soils impacted by salt water.
- Fire suppression measures have been implemented and coordinated with the local fire marshal.

I have read and agree to comply with the conditions of this document.

Applicant Signature: _____ Date: _____

Name and Title: _____

Affiliation: _____

IMPORTANT NOTE: If this request is submitted prior to a declared disaster, the owner/operator must resubmit this form to the TCEQ once a disaster has been declared to confirm the site General Conditions.



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY AREA & REGIONAL OFFICES

TCEQ AREA OFFICES

BORDER AND PERMIAN BASIN

Region 6, El Paso • Region 7, Midland
Region 15, Harlingen • Region 16, Laredo

Area Director: David A. Ramirez
1804 W. Jefferson Ave. • Harlingen, TX 78550-5247
956-425-6010 • FAX: 956-412-5059

CENTRAL TEXAS

Region 9, Waco • Region 11, Austin • Region 13, San Antonio

Area Director: Susan Jablonski, P.E., MC 172
P.O. Box 13087 • Austin, TX 78711-3087
12100 Park 35 Circle • Austin, TX 78753
512-239-6731 • FAX: 512-239-4390

COASTAL AND EAST TEXAS

Region 5, Tyler • Region 10, Beaumont • Region 12, Houston • Region 14, Corpus Christi

Area Director: Kelly Keel Linden, MC 172
P.O. Box 13087 • Austin, TX 78711-3087
12100 Park 35 Circle • Austin, TX 78753
512-239-3607 • FAX: 512-239-4390

NORTH CENTRAL AND WEST TEXAS

Region 1, Amarillo • Region 2, Lubbock • Region 3, Abilene
Region 4, Dallas/Fort Worth • Region 8, San Angelo

Area Director: Randy J. Ammons
5012 50th St., Ste. 100 • Lubbock, TX 79414-3426
806-796-7092 • FAX: 806-796-7107

TCEQ REGIONAL AND WATERMASTER OFFICES

1 – AMARILLO

Regional Director: Brad Jones
3918 Canyon Dr.
Amarillo, TX 79109-4933
806-353-9251 • FAX: 806-358-9545

2 – LUBBOCK

Regional Director: Gary Shipp
5012 50th St., Ste. 100
Lubbock, TX 79414-3426
806-796-7092 • FAX: 806-796-7107

3 – ABILENE

Regional Director: Winona Henry
1977 Industrial Blvd.
Abilene, TX 79602-7833
325-698-9674 • FAX: 325-692-5869

4 – DALLAS/FORT WORTH

Regional Director: Tony Walker
2309 Gravel Dr.
Fort Worth, TX 76118-6951
817-588-5800 • FAX: 817-588-5700

Stephenville Office

(Concentrated Animal Feeding Operations)
580 W. Lingleville Rd., Ste. D
Stephenville, TX 76401-2209
254-965-9200 or 800-687-7078

5 – TYLER

Regional Director: Leroy Biggers
2916 Teague Dr.
Tyler, TX 75701-3734
903-535-5100 • FAX: 903-595-1562

6 – EL PASO

Regional Director: Lorinda Gardner
401 E. Franklin Ave., Ste. 560
El Paso, TX 79901-1212
915-834-4949 • FAX: 915-834-4940

7 – MIDLAND

Regional Director: Lorinda Gardner
9900 W. IH-20, Ste. 100
Midland, TX 79706
432-570-1359 • FAX: 432-561-5512

8 – SAN ANGELO

Regional Director: Winona Henry
622 S. Oakes, Ste. K
San Angelo, TX 76903-7035
325-655-9479 • FAX: 325-658-5431

9 – WACO

Regional Director: David Van Soest
6801 Sanger Ave., Ste. 2500
Waco, TX 76710-7826
254-751-0335 • FAX: 254-772-9241

10 – BEAUMONT

Regional Director: Kathryn Saucedo
3870 Eastex Fwy.
Beaumont, TX 77703-1830
409-898-3838 • FAX: 409-892-2119

11 – AUSTIN

Regional Director: David Van Soest
P.O. Box 13087 • Austin, TX 78711-3087
12100 Park 35 Circle • Austin, TX 78753
512-339-2929 • FAX: 512-339-3795

12 – HOUSTON

Regional Director: Ashley K. Wadick
5425 Polk St., Ste. H
Houston, TX 77023-1452
713-767-3500 • FAX: 713-767-3520

13 – SAN ANTONIO

Regional Director: Joel Anderson
14250 Judson Rd.
San Antonio, TX 78233-4480
210-490-3096 • FAX: 210-545-4329

14 – CORPUS CHRISTI

Regional Director: Susan Clewis
NRC Bldg., Ste. 1200,
6300 Ocean Dr., Unit 5839
Corpus Christi, TX 78412-5839
361-825-3100 • FAX: 361-825-3101

15 – HARLINGEN

Regional Director: Jaime A. Garza
1804 W. Jefferson Ave.
Harlingen, TX 78550-5247
956-425-6010 • FAX: 956-412-5059

16 – LAREDO

Regional Director: Jaime A. Garza
707 E. Calton Rd., Ste. 304
Laredo, TX 78041-3887
956-791-6611 • FAX: 956-791-6716

TEXAS WATERMASTERS

Brazos Watermaster: Molly Mohler
6801 Sanger Ave., Ste. 2500
Waco, TX 76710-7826
254-761-3006 • FAX: 254-761-3067

Concho Watermaster: Steve Ramos
622 S. Oakes, Ste. K
San Angelo, TX 76903-7035
325-481-8069 or 866-314-4894
FAX: 325-658-5431

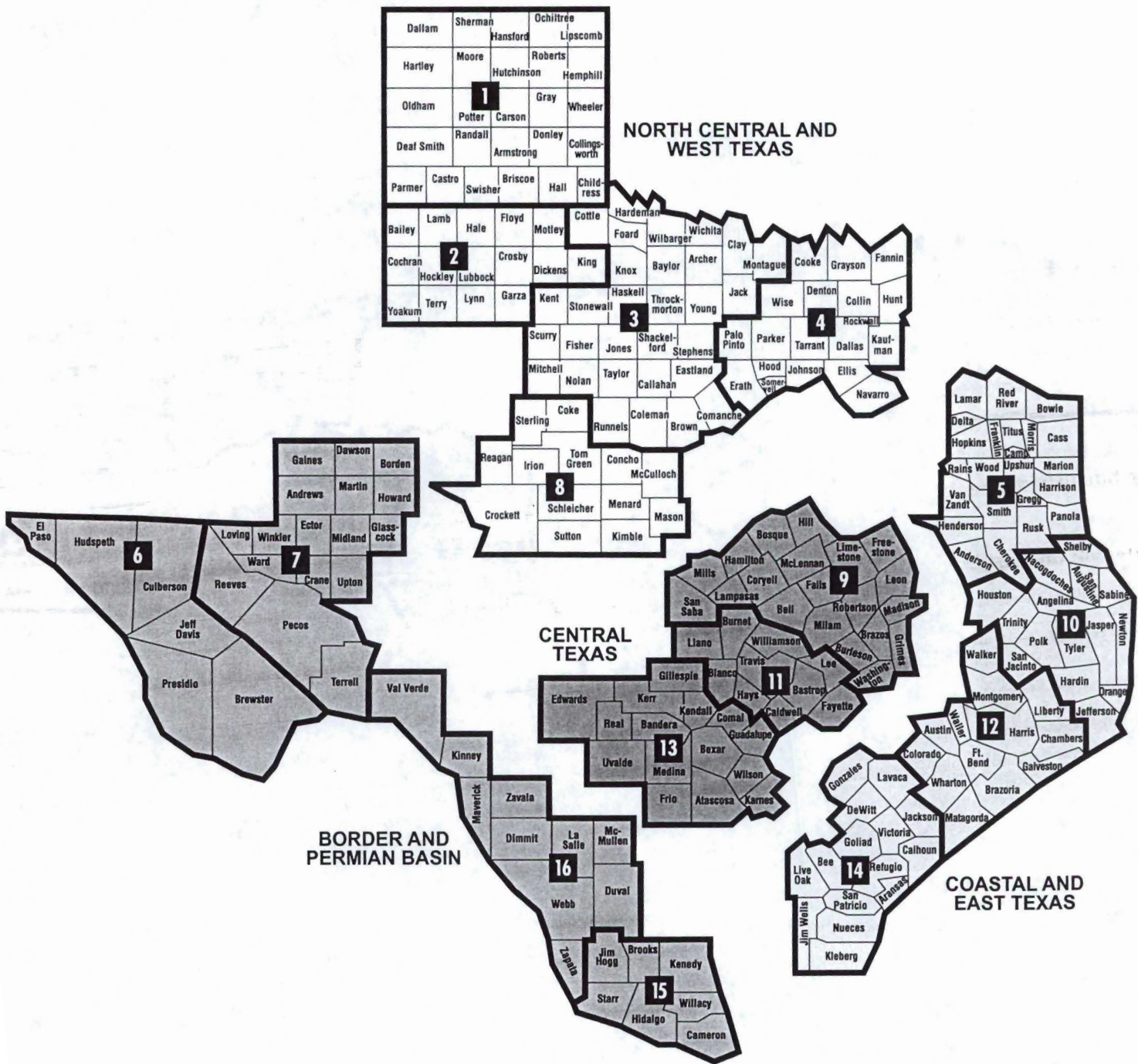
Rio Grande Watermaster: Jose Luna
Eagle Pass Office
P.O. Box 1185 • Eagle Pass, TX 78853-1185
1152 Ferry St., Ste. E & F
Eagle Pass, TX 78852-4367
830-773-5059 • 800-609-1219
FAX: 830-773-4103

Harlingen Office
1804 W. Jefferson Ave.
Harlingen, TX 78550-5247
956-430-6056 or 800-609-1219
FAX: 956-430-6052

South Texas Watermaster: Steve Ramos
14250 Judson Rd.
San Antonio, TX 78233-4480
210-490-3096 or 800-733-2733
FAX: 210-545-4329

TCEQ rules, publications, agendas and highlights of commission meetings, and other environmental information are available on the TCEQ website at <www.tceq.texas.gov>. Additional region information is available at <www.tceq.texas.gov/goto/regions>.

TCEQ AREAS & REGIONS



TCEQ REGIONS

- | | | | |
|----------------------------|---------------------|--------------------|--------------------------|
| 1 AMARILLO | 5 TYLER | 9 WACO | 13 SAN ANTONIO |
| 2 LUBBOCK | 6 EL PASO | 10 BEAUMONT | 14 CORPUS CHRISTI |
| 3 ABILENE | 7 MIDLAND | 11 AUSTIN | 15 HARLINGEN |
| 4 DALLAS/FORT WORTH | 8 SAN ANGELO | 12 HOUSTON | 16 LAREDO |

The TCEQ is an equal opportunity employer. The agency does not allow discrimination on the basis of race, color, religion, national origin, sex, disability, age, sexual orientation or veteran status. In compliance with the Americans with Disabilities Act, this document may be requested in alternate formats by contacting the TCEQ at 512-239-0028, Fax 512-239-4488, or 1-800-RELAY-TX (TDD), or by writing PO Box 13087, Austin, TX 78711-0087.

How is our customer service? Fill out our online survey.

**TEXAS HISTORICAL COMMISSION
DISPOSAL SITE EVALUATION AND REGISTRY**

FEMA-4255-DR-TX

Applicants are responsible to fill out the top part of this form in its entirety and **fax** this form and a topographical map identifying the location to the Texas Historical Commission (THC) for certification. Attach the signed form to the project worksheet.

REQUESTING REGISTRATION AS A (check all that apply):

Staging/Stockpiling Site Emergency Burial Site Emergency Burn Site Wood Chipping Site

APPLICANT:

Name: _____

Address: _____ City: _____ Zip Code: _____

Telephone: _____ Cell: _____ Fax: _____ County: _____

LEGAL DESCRIPTION AND LAT/LONG OF EMERGENCY SITE (REQUIRED):

Township: _____ Range: _____ Section: _____ Quarter-section(s): _____

Latitude: _____ Longitude: _____ (degree decimal)

SITE OWNER (City or Town must control the site through either ownership or a legal access agreement):

Name: _____

If a **NEW** road is needed to access a staging or burn site, provide the following information:

Road length and width: _____ Latitude: _____ Longitude _____

Discovery Clause --- In the event that archeological deposits (soils, features, artifacts, other remnants of human activity) are uncovered in urban or rural areas, the project shall be halted and the applicant shall stop all work immediately in the vicinity of the discovery and take reasonable measures to avoid or minimize harm to the finds. The applicant will inform the Texas Division of Emergency Management (TDEM) and the TX Historical Commission (THC) (512) 463-6100 or (512) 463-6096 immediately. The applicant will secure all archeological findings and restrict access to the area. TDEM shall notify FEMA and FEMA will consult with THC. Work may not resume at or around the delineated archeological deposit until the applicant is notified by TDEM. In the event that an unmarked grave, indications of burial or human remains are present, compliance with the Texas Antiquities Code is required. The applicant will immediately stop all work, secure all the findings, restrict access to the area and call local law enforcement officials, the state archeologist (512) 463-8882 and TDEM. TDEM shall notify FEMA and FEMA will consult with law enforcement officials and SHPO if the remains are Native American. Work cannot resume at or near the site until the applicant is notified by TDEM.

Applicant signature certifying they read the above clause

Date

Fax to:

Texas Historical Commission, Attn: Bill Martin; Telephone: (512) 463-5867; FAX: (512) 463-8927

THC certifies that the above referenced site:

Will not adversely affect a historic property

Is located on an archeological site and an alternate area must be considered

Texas Historical Commission Official

Date

After completing this form, please return it to the City or Town listed above.

**RIVERS AND HARBORS ACT SECTION 10/ CLEAN WATER ACT
SECTION 404 FEMA-4255-DR-TX**

FEMA/NCRS State Project No. _____ Corps ID No. _____

Project Proponent: _____

Mailing Address: _____

City/State/Zip: _____

Project Poc: _____ Phone: _____ Cell Phone: _____ Fax: _____

PROJECT LOCATION

Include the following: 1) Location Map 2) Photo showing current conditions 3) Plan and cross section sketch of proposed work.

Waterway Name: _____ Tributary to: _____

City: _____ County: _____ State: _____

Provide at least ONE of the following details:

a. Latitude: _____ Longitude: _____ (prefer DD format)

b. UTM Zone: _____ Northing: _____ Easting: _____

PROJECT DESCRIPTION

Original Structure/Fill Description _____

Proposed Repair/Replacement _____

Changes from the original alignment or structure: _____

Temporary Fill (type and est. quant): _____

Permanent Fill (type and est. quant): _____

Other Water Features: Wetlands _____ Lake _____ Other _____ Unknown _____

BELOW TO BE FILLED BY THE CORPS

Exempt from Section-404 _____ Nationwide Permit(s) _____ Other: _____

FORT WORTH DISTRICT

Fort Worth Regulatory Branch
PO Box 17300
Fort Worth, TX 76102-0300
Phone: 817-886-1740
Fax: 817-886-6193

GALVESTON DISTRICT

Galveston Regulatory Branch
PO Box 1229
Galveston, TX 77553-1229
Phone: 409-766-3929
Fax: 409-766-3931

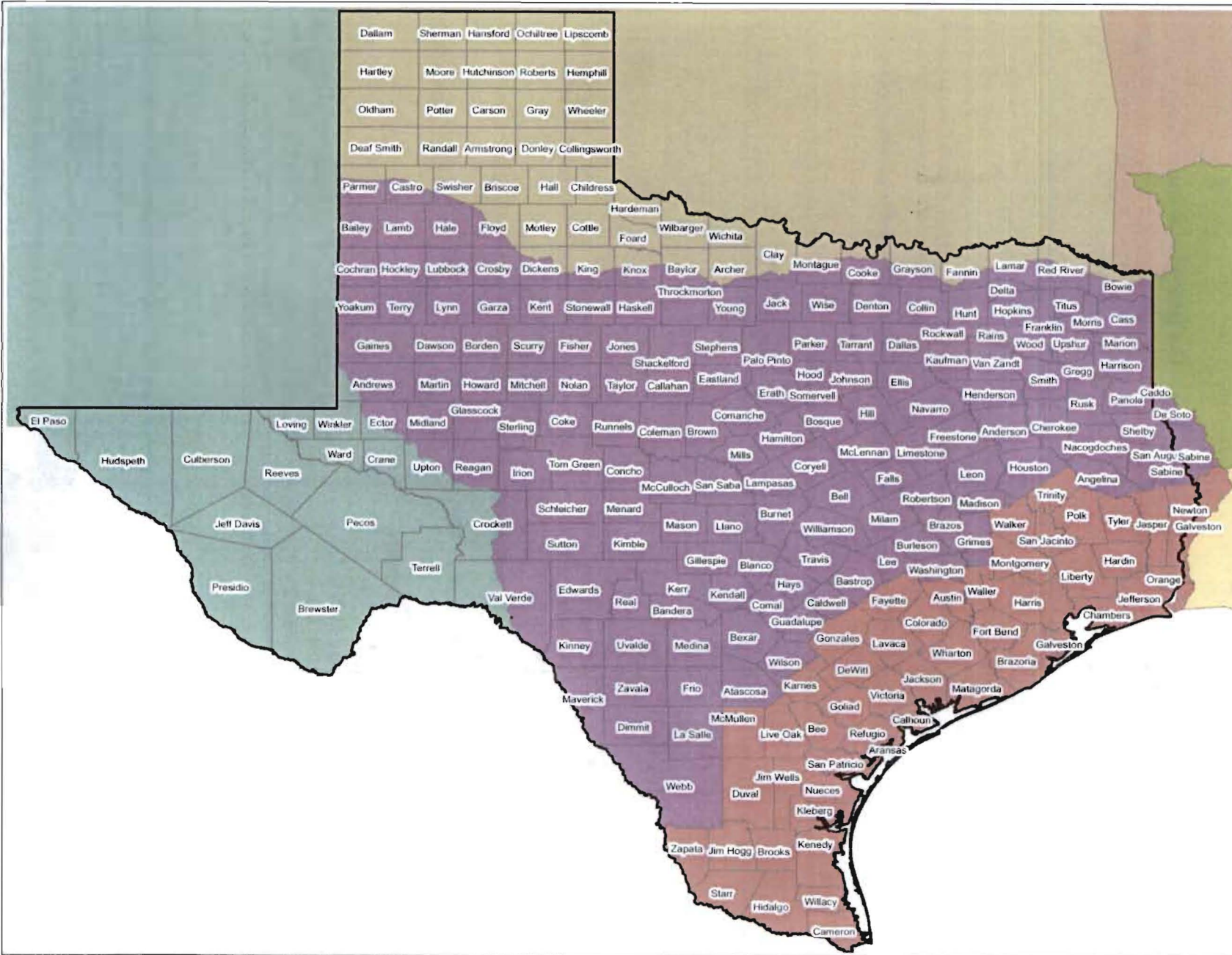
TULSA DISTRICT

Tulsa Regulatory Branch
1645 South 101 East Ave
Tulsa, OK 74128
Phone: 918-669-7400
Fax: 918-669-3931

ALBUQUERQUE DISTRICT

El Paso Regulatory Branch
505 S. Main St. Suite 142
Las Cruces, NM, 8001
Phone: 575-556-9939

United States Army Corps of Engineers Regulatory Boundaries



- Albuquerque District**
 Las Cruces Regulatory Office, CESPA-RD
 505 S. Main St. Suite 142
 Las Cruces, New Mexico 88001
 (575) 556-9939
- Fort Worth District**
 Regulatory Branch, CESWF-PER-R
 819 Taylor Street, Room 3A37
 P.O. Box 17300
 Fort Worth, Texas 76102-0300
 (817) 886-1731
- Galveston District**
 Regulatory Branch, CESWG-PE-R
 2000 Fort Point Road
 P.O. Box 1229
 Galveston, Texas 77553-1229
 (409) 766-3930
- Little Rock District**
 Regulatory Branch, CESWL-RO
 P.O. Box 867
 Little Rock, Arkansas 72203-0867
 (501) 324-5295
- New Orleans District**
 Regulatory Branch, CEMVN-OD-S
 P.O. Box 60267
 New Orleans, Louisiana 70160-0267
 (504) 862-2257
- Tulsa District**
 Regulatory Branch, CESWT-PE-R
 1645 South 101st East Avenue
 Tulsa, Oklahoma 74128-4609
 (918) 669-7400
- Vicksburg District**
 Regulatory Branch, CEMVK-OD-F
 4155 Clay Street
 Vicksburg, Mississippi 39183-3435
 (607) 837-7071



**US Army Corps
of Engineers**

